

## London Senior Games (LSG) BOARD

**1. Responsibility:** The affairs of the LSG shall be managed by the “LSG Board” which will consist of elected members from the area. Board members will be representatives of District 30 members.

**2. Board Members:** The Board shall consist of the President, Past-President, Vice-President, Treasurer, Secretary, District Coordinator, and Members at Large which may include conveners, representatives from senior organizations and interested people. Their names will be listed on the Committee Structure that is completed after each AGM.

**3. Executive:** The Executive consists of the President, Vice-President, Treasurer & Secretary.

**4. Time of Service:** The Executive (President, Vice-President, Treasurer & Secretary) shall be elected at the Annual General Meeting of the LSG and serve for a one (1) year term. The District Coordinator is appointed for a two (2) year term. Terms of the President, Vice-President, Treasurer and Secretary shall be limited to four (4) consecutive years. Any of the Executive who has finished a four (4) year term is eligible to be elected to any other Executive office.

**5. Offices:** The Board members may not hold more than one Executive office at any one time.

**6. Meetings:** Meetings of the Board may be held at the designated place in the notice calling the meeting. Reasonable notice of any meeting shall be given to each member.

**7. Regular Meetings:** The Board will meet on a monthly basis (excluding summer months) with the date and time of the next meeting being determined at the end of each meeting. The President may call additional meetings or cancel meetings when, and if, necessary. The President shall act as Chair. If the President is absent for a meeting, the Vice-President shall be the Chair.

**8. Voting:** Questions arising at any meeting of the Board shall be decided by a majority vote. In the case of an equality of votes, the Chair of the meeting shall have the tie breaking vote. Voting shall be done by a show of hands unless a ballot be demanded by any member. Only elected members of the board and members listed on the committee structure are eligible to vote. A declaration by the Chair that a resolution had been carried (or defeated) and an entry to that effect in the Minutes is conclusive evidence of the fact, without proof of the number or proportion of votes recorded in favour of or against the resolution.

In order to be recognized by the OSGA as a Member District, each District needs a governing body to oversee the operations of the senior games in its area.

A District Coordinator is needed as this person is the primary contact with OSGA.

### Basic Structure

- Chair (President) – to organize/chair meetings
- Vice President – to assist the President
- Treasurer- to oversee finances
- Secretary – to record minutes, communicate with committee members, participants and OSGA
- District Coordinator – to liaise with the OSGA
- Members at large – to assist with the functioning of LSG

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|-------------------|
| Executive         |
| Chair (President) |
| Vice President    |
| Treasurer         |
| Secretary         |

9. **Vacancies:** If a member does not complete their term, the remaining Board members, by resolution, may elect or appoint a Board member to fill any such vacancy left after movement for the remainder of the term.

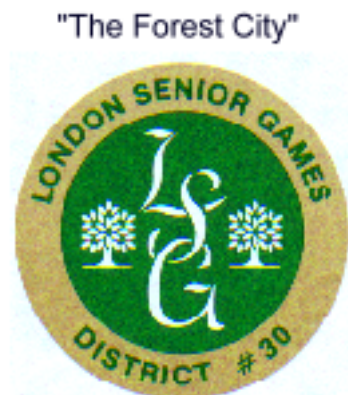
10. **Financial Report:** The Board will be responsible for assuring the financial report is prepared, is approved, is monitored, and forwarded to the OSGA.

11. **Remuneration:** The members of the Board shall serve without remuneration and no member shall receive, directly or indirectly, any profit from the position as such. However, members may be paid reasonable expenses incurred by them in the performance of their duties.

12. **Powers:** The Board of the LSG may administer the affairs of the LSG in all things and make or cause to be made for the LSG in its name, any kind of contract which the LSG may lawfully enter into and, save as hereinafter provided, generally, may exercise all such powers and do all such other acts and things as the LSG is by its charter or otherwise authorized to exercise and do.

13. **Policies:** The Board from time to time will be empowered to enact policies that will facilitate the governance of the LSG.

14. **Election and Dismissal:** The election of Board members at the annual general meeting of the LSG may be by a show of hands unless a ballot be demanded by any member. The members of the LSG may, by resolution passed by at least two-thirds of the votes cast at a general meeting of which notice specifying the intention to pass such resolution has been given, remove any Board member before the expiration of such Board member's term of office, and may, by a majority of the votes cast at that meeting, elect any person in such Board member's stead for the remainder of such Board member's term.



### NOTES:

London – District 30 has the following policies

100-1 Replacement

200-1 Events

200-2 Awards

300-1 Expenditures

300-2 Legacy Funds

300-3 Lunches

400-1 Alcohol

400-2 Smoking

400-3 Harassment

500-1 Refusal or Revoking of Registration

600-1 Eligibility

*Amended: LSG Committee*

*Dated: Jan 2020*